

How do I generate score sheets within my account?

[To generate a score sheet as an AIMSweb Manager, District Manager or School Manager:](#)

1. Login to your AIMSweb Manager account.
2. Click the **Scoring** tab.
3. Choose the desired measure from the gray tabs across the middle of the screen.
4. Click the **paper** icon next to the Scores link for a given teacher to generate a score sheet for that teacher only.

[To generate a score sheet as a Regular Teacher:](#)

1. Login to your Regular Teacher account.
2. Click the **My Classes** tab.
3. Choose the desired area from the gray tabs across the middle of the screen.
4. Check the **measure** from the radio buttons.
5. Immediately to the right of the radio buttons, click the **paper score** sheets icon.

Article ID: 3940

Last updated: 25 Mar, 2010

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<https://pearsonassessmentsupport.com/support/index.php?View=entry&EntryID=3940>