

How do I transfer a progress monitor case?

To transfer a Progress Monitor case.

1. Login as the teacher which owns the case.
2. Click the **Progress Monitor** (blue) tab.
3. Checkmark the case to transferred.
4. Click on the **Transfer Schedule** button.
5. Choose the receiving teacher from the dropdown.

[Why is the Transfer Schedule button not appearing?](#)

This button does not appear for RTI Users.

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<https://pearsonassessmentsupport.com/support/index.php?View=entry&EntryID=3930>