

# How do I add a student to a roster?

To add students to class rosters:

1. Log into an AIMSweb manager account.
2. Click the **Manage** tab.
3. Click the **Teachers** link.
4. Click the **edit roster** link for a teacher.
5. Select the students below the alpha bar to be added to the roster.
6. Click **Add**.

When students are assigned to a class, they appear under the Scoring tab for Managers and under the My Classes tab for Regular Teachers.

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<https://pearsonassessmentsupport.com/support/index.php?View=entry&EntryID=3898>