How do I add additional grades to my school?

AIMSweb offers class rosters from P3-12. Follow these steps to add the grade levels:

- 1. Log into an AIMSweb manager account.
- 2. Click the Manage Tab.
- 3. Click the **Districts** link and select the appropriate district.
- 4. Click the **Schools** link.
- 5. Click the **Edit** link next the school needing additional grades.
- 6. Check the box next to the grade to be added.
- 7. Click Save.

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